

## Job Description and Person Specification

Job Title	Trainee Neurodevelopmental Practitioner
Department	Clinical
Company	RTN Mental Health Solutions
Location	Hybrid (Cheltenham or Deal Office)
Responsible to	Academy Manager
Responsible for	N/A
Terms	12 Month Fixed Term Contract, Full time
Salary Rate	£25,000 per annum

Job Role and Responsibilities	
Overall Job Purpose	Our RTN Academy runs a 12 month training programme for Psychology graduates to become Neurodevelopmental Practitioners. The training is to teach you how to conduct ASD and ADHD diagnostic assessments using standardised tools such as the ADI-R, ADOS, ACE and DIVA. Clinical excellence is a core part of RTN's ethos, and we have built this into our training programme.
Job Responsibilities	<ul style="list-style-type: none"> <li>• Conduct comprehensive neurodevelopmental assessment interviews utilising standardized diagnostic tools to evaluate cognitive, emotional, and behavioral functioning.</li> <li>• Prepare detailed clinical reports that accurately document findings, assessments, and recommendations based on standardised evaluations and patient history.</li> <li>• Critically analyze clinical information, integrating assessment data, patient history, and observational findings to inform diagnostic decisions and treatment planning.</li> </ul>

	<ul style="list-style-type: none"> <li>• Perform thorough risk assessments to identify potential safety concerns, implementing appropriate safeguarding protocols and intervention strategies to ensure patient well-being.</li> <li>• Oversee quality assurance and monitoring processes to maintain high standards of clinical care, ensuring adherence to best practices and regulatory guidelines.</li> <li>• Actively participate in multi-disciplinary team (MDT) meetings, collaborating with professionals across various disciplines to develop holistic, patient-centered care plans.</li> <li>• Engage in clinical problem-solving by addressing complex cases, navigating diagnostic challenges, and adapting assessment strategies to meet individual patient needs.</li> <li>• Contribute to the development and refinement of clinical processes, ensuring efficiency, accuracy, and adherence to current evidence-based practices.</li> </ul>
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Person Specification		
Criteria	Essential	Desirable
<b>Experience</b>		
Personal or professional experience or understanding of neurodevelopmental conditions		X
<b>Qualifications</b>		X
Psychology graduate with at least a 2:1 classification	X	
<b>Skills</b>		
Experience with Microsoft Office suite or	X	

Google Suite, particularly Word and Excel		
Excellent communication skills with the capacity to converse with a variety of audiences both online and face to face	X	
Excellent attention to detail		
<b>Personal Attributes</b>		
Clinically curious		
Solutions-focused		
Strong personal initiative		
Team-player		